

AGENDA

ALISO VIEJO CITY COUNCIL
WEDNESDAY, SEPTEMBER 17, 2025
6:00 PM CLOSED SESSION
7:00 PM REGULAR MEETING

CITY HALL
COUNCIL CHAMBERS
12 JOURNEY
ALISO VIEJO, CA



Mayor Tiffany Ackley
Mayor Pro Tem Max Duncan
Councilmember Richard Hurt
Councilmember Mike Munzing
Councilmember Tim Zandbergen

WELCOME to the City of Aliso Viejo City Council meeting. Those persons wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. Speakers will be called at the appropriate time as their interested matter is heard. COMMENTS WILL BE LIMITED TO THREE MINUTES PER SPEAKER. Council proceedings are recorded.

It is the City's intention to comply with the Americans with Disabilities Act (ADA) . If you need special assistance to participate in the meeting, the City will make reasonable arrangements to ensure accessibility and/or accommodations. [28 CFR 35.102-35.104 ADA Title II] Please contact the City Clerk's Office at (949) 425-2505 at least 48 hours prior to the meeting.

Regular meetings of the City Council are held on the first and third Wednesday of the month at the City Hall Council Chambers, 12 Journey, Aliso Viejo. Copies of the agenda are available in the lobby at City Hall on the Thursday preceding a regularly scheduled City Council meeting. All communications received by the City regarding an agenda item have been included in the agenda materials. Supplemental documents relating to specific agenda items, including communications received after agenda delivery, are presented at the dais and in the Public Copy agenda binder at the time of the meeting. Supplemental documents are also available for review in the City Clerk's office, 12 Journey, Aliso Viejo. For more information, please contact City Hall at (949) 425-2505.

This meeting will be broadcast live on Cox Communications Channel 851, AT&T U-Verse Channel 99 and the City's website. By attending the City Council Meeting, you are giving your permission to be televised. The Council Meetings are rebroadcast on Wednesday at 7:00 p.m. on Cox Communications Channel 851, AT&T U-Verse Channel 99, and can be viewed on the internet at www.avcity.org.

MITZI ORTIZ
CITY MANAGER

SCOTT C. SMITH
CITY ATTORNEY

JANET MARTINEZ
CITY CLERK

**PLEASE SILENCE ALL CELL PHONES AND OTHER
ELECTRONIC EQUIPMENT WHILE CITY COUNCIL IS IN SESSION**

CALL TO ORDER: Convene Special Meeting

PUBLIC COMMENTS:

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Attorney

CALL TO ORDER: Convene Regular Meeting

ROLL CALL

PLEDGE OF ALLEGIANCE:

REPORT FROM CLOSED SESSION:

1. SPECIAL PRESENTATIONS:

- 1.1 RECOGNITION OF THE ALISO VIEJO GIRLS SOFTBALL (AVGS) ALL STARS
- 1.2 BUSINESS OF THE MONTH - URBANE CAFÉ

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

3. COMMUNITY INPUT:

Members of the public wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the City Council may briefly respond to statements made or questions posed. Comments are limited to three (3) minutes per speaker.

4. CONSENT CALENDAR:

All matters listed on the Consent Calendar will be acted upon by one vote unless members of the City Council, or staff request a matter to be discussed and/or removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed and voted upon immediately following City Council action on the remainder of the Consent Calendar.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the August 20, 2025 Special and Regular Meetings.

[Draft Minutes - September 3, 2025 Special Meeting](#)

[Draft Minutes - September 3, 2025 Regular Meeting](#)

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between August 15, 2025, and August 28, 2025, in the amount of \$386,683.42.

[Staff Report](#)

[Attachment 1 - Accounts Payable Report](#)

4.4 TREASURER'S STATEMENT - JULY 2025

Recommended Action: Receive and file the July 2025 Treasurer's Statement.

[Staff Report](#)

[Attachment 1 - July 2025 Treasurer's Statement](#)

4.5 SECOND READING AND ADOPTION OF ORDINANCE AMENDING SECTIONS 9.02.030 AND 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE PARKING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

Recommended Action: Consider and adopt an Ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTIONS 9.02.030 and 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE PARKING; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061.

[Staff Report](#)

[Attachment 1 - Ordinance](#)

4.6 RELEASE OF BONDS FOR THE GRADING AND LANDSCAPING IMPROVEMENTS FOR THE ST. MARY'S GRADING AND LANDSCAPING PROJECT

Recommended Action: Adopt a resolution exonerating Grading Surety Bond No. 72BCSJB9767 and Landscaping Surety Bond No. 72BCSJB9771 for the St. Mary's Grading and Landscaping Project.

[Staff Report](#)

[Attachment 1 - Resolution](#)

4.7 ADOPTION OF THE 2024-2025 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR EXPENDITURES OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Recommended Action:

1. Find that the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) is not subject to the California Environmental Quality Act (CEQA) because the activity is not a project as defined in Section 15378 (b)(5) of the State CEQA Guidelines;
2. Approve and adopt the 2024-2025 CAPER; and
3. Authorize the City Manager to submit the CAPER to the United States Department of Housing and Urban Development (HUD) and authorize the City Manager to submit all related documents.

[Staff Report](#)

[Attachment 1 - 2024-25 CAPER](#)

4.8 RESOLUTION AMENDING THE CITY EMPLOYEE SALARY SCHEDULE TO REFLECT THE FIRST AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT

Recommended Action: Adopt a Resolution amending the City employee salary schedule to reflect the First Amendment to City Manager Employment Agreement between the City of Aliso Viejo and Mitzi Ortiz adopted on September 3, 2025, and memorializing the terms of her continued employment in the position of City Manager.

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Salary Schedule](#)

5. **PUBLIC HEARINGS:** None

6. **DISCUSSION:**

6.1 COMMUNITY YOUTH PRESENTATION, PROPOSAL, AND DISCUSSION TO BUILD A PUMP TRACK IN ALISO VIEJO (DUNCAN) - VERBAL PRESENTATION ONLY

Recommended Action: Receive and file.

6.2 EMPLOYEE MONTHLY HEALTH BENEFIT ALLOWANCE

Recommended Action: Adopt a Resolution approving an increase to the employee monthly health benefit allowance for Plan Year 2026.

[Staff Report](#)

[Attachment 1 - Resolution](#)

7. **CITY MANAGER' S REPORT:**

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

9. **ADJOURNMENT:**

The next regularly scheduled City Council meeting is October 1, 2025.